

HEC LIÈGE

*Missions, Student Work Projects
and Internships in Enterprises*



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The Masters in Management Sciences, Business Engineering and Economic Sciences propose various types of HEC Liège/Enterprise collaboration

1. *The internship as a partial requirement of the Masters in Management Sciences and in Business Engineering*

- The internship generally takes place in the final year of the Master degree programmes and extends over minimum 10 weeks, usually from January to March.
- Student interns carry out a concrete management task set by an enterprise or organization, public or private, national or international, based in Belgium or abroad.
- Their internship mission must connect with their chosen specialism; it can be related to their final work assignment (research-thesis).

The specialisms are the following:

For the Master in Management Sciences:

- > Banking & Asset Management
- > Financial Analysis & Audit
- > International Marketing
- > Management des Entreprises sociales et durables

For the Master in Business Engineering:

- > Supply Chain Management & Business Analytics
- > Digital Business
- > Financial Engineering
- > Sustainable Performance Management
- > Sciences and Technologies

- The internship is the subject of an agreement issued by HEC Liege and signed by the parties concerned.
- Students whose internship includes an “international prospecting” aspect for the benefit of a Walloon enterprise are eligible to an Explort scholarship sponsored by AWEX (www.explor.be)
- On completion of their internship students submit a report to be defended.
- The internship is a significant component of their course curriculum: it accounts for one sixth of their evaluation for the final year of the Master programme.

The internship portfolio can be consulted on the «Career Centre HEC Liège» platform.

INTERNSHIP OFFERS MUST BE ENTERED ON: [HTTPS://HEC-LIEGE.JOBTEASER.COM](https://hec-liege.jobteaser.com)

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Internship Administrative Officer
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2. *The internship as a partial requirement of the Master in Economic Sciences*

- The internship generally takes place in the final year of the Master degree programme and extends over minimum 10 weeks, usually from January to March.
- Student interns carry out an economic or financial task set within an organization, public or private, national or international, based in Belgium or abroad: an enterprise, a public organism, a financial institution or a research centre.
- This mission must connect with their chosen specialism. Their internship and final work assignment can be mutually related and concern a similar issue.

The specialisms are the following:

- > Macroeconomics & Finance
- > Economic Analysis & Policy

INTERNSHIP OFFERS MUST BE SENT TO:

Nadia DE ZOTTI
Internship coordinator and final work projects
for the Master in Economic Sciences
Phone: +32 (0)4 366 32 26
nadia.dezotti@uliege.be

3. *The internship as a partial requirement of the Master in Law – Management*

Students enrolled in the Master in Management Sciences with a specialism in Law and Management must carry out an internship of minimum 150 hours.

INTERNSHIP OFFERS MUST BE SENT TO:

Sabine GARROY
Coordinator of the Master in Law-Management
Phone: +32 (0)4 366 38 92
droit.gestion@uliege.be



4. *The project-thesis – final work assignment carried out for an enterprise by students enrolled in the Masters in Management Sciences and in Business Engineering*

- In the final year of the Master degree programme, students work in the enterprise throughout the academic year, i.e. on the basis of one day per week from mid-Sept. to the end of Dec., and on a full-time basis from mid-Jan. to the beginning of May, which amounts to 4 months spent in the field.
- They analyze a substantial management problem relevant to their specialism and make concrete recommendations for the enterprise's benefit. Time allowing, they also implement these.

The specialisms are the following:

For the Master in Management Sciences:

- > Banking & Asset Management,
- > Financial Analysis and Audit,
- > International Marketing
- > Management des Entreprises sociales et durables

For the Master in Business Engineering:

- > Supply Chain & Business Analytics
- > Digital Business
- > Financial Engineering
- > Sustainable Performance Management
- > Industrial & Business Engineering

- In mid-Feb., students submit and defend a provisional internship report. They then submit their final work assignment (FWA) in June and defend it in front of a jury consisting of their FWA supervisor and of their company mentor.
- The project-thesis is a significant component of their course curriculum; it accounts for 50% of their evaluation score for the final year of the Master programme.
- The project-thesis is confidential. It is subject to an agreement issued by HEC Liege and signed by the parties concerned.

A portfolio of 'project-theses' is compiled during the period running from December to February, after which it is presented to the students enrolled in the penultimate year of the Master programme. A "Speed meeting" (between enterprises and students) is organized at the end of February.

AN ABSTRACT OF THE 'PROJECT-THESIS' MISSION MUST BE SENT BEFORE MID-FEBRUARY TO:

Sophie LERUTH
Program Manager
Phone: +32 (0)4 232 73 13
sophie.leruth@uliege.be





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5. Specific Opportunities

A. THE “INTRAPRENEURSHIP & MANAGEMENT OF INNOVATION PROJECTS” SPECIALISM

This specialism gathers students enrolled in the Master in Management Sciences and Business Engineering selected on the basis of their application file.

Organized in the final year of the Master degree programme, this training focuses on conducting a strategic project in an enterprise, e.g. implementing CRM, developing the range of e-business services, enhancing/developing a management control system, a competence management system, a traceability system operating throughout the supply chain, optimizing raw materials flows in a production system, etc.

Students examine the content of the project through consulting experts, analyse its implementation context through carrying out audits, propose concrete solutions, analyze their potential impact, devise a change management strategy relating to the project and eventually implement it (process).

Alternately, they attend theoretical and project-related seminars at the University over about 5 days at the end of each month.

PROJECT PROPOSALS MUST BE SUBMITTED BETWEEN DECEMBER AND FEBRUARY. THE EXACT TERMS OF THE COLLABORATION ARE DEFINED IN A SUBSEQUENT INTERVIEW.

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Program Manager
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sophie.leruth@uliege.be



B. THE “HEC LIEGE ENTREPRENEURS” SPECIALISM

This specialized Master programme is accessible to all university graduates or equivalent. Participation is based on selection and conditional to a preliminary module aimed to bring candidates to the required standard of knowledge in management.

The participants in the Master programme can help you, company managers, to make a diagnosis of the state of your company, to detect problems and opportunities related to its growth, its marketing strategy, to identify customers etc. Companies volunteering for a mission usually get immediate benefits from this!

These missions, each of which spans 5 weeks on average, are carried out successively between Sept. and June. The missions schedule is posted on the HEC Liege website.

Missions are carried through by multidisciplinary teams of 2 to 4 students coached by professional mentors. The mission as “adjunct manager”, however, which aims at “living an entrepreneur’s life” for 5 weeks, is carried out individually during the months of April and May.

MISSION PROPOSALS MUST BE SENT TO:

Caroline GERKENS
Coordinator
Phone: +32 (0)477 85 62 68
c.gerkens@uliege.be

C. SPECIALIZED MASTER IN TAX LAW – INTERNSHIP MARIANINE SNAKERS

The internship is an additional opportunity for tax law students who wish to get involved in the professional tax world.

The internship does not generate any course exemption but enables students to add 5 credits to their programme.

This 150-hour internship can be done in a law firm, a tax consulting firm, within the tax administration, in an accounting office, etc.

Besides the completion of the required 150 hours, the internship requires writing an internship report on the feedback of the experience (which may not exceed 5 pages) and, as appendices, the working documents submitted anonymously.

The internship can be completed during any period of the academic year. However, it is recommended to carry it out during the second period of the academic year (January-May). The internship must be completed by 30 May at the latest.

Laetitia DEBRAZ
Administrative Assistant
Student Services Office for Part-Time Training
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Other forms of Students/Enterprises collaboration

1. HEC Consulting Group s.c.

HEC Consulting Group is a consulting company in operational marketing and market research managed by 18 Master students in Management Sciences at HEC Liege.

The Group specializes in all types of market research: awareness surveys, satisfaction or competition, but also setting up and feasibility.

Many large companies, project leaders and SMEs call upon HEC Consulting Group, attracted by its personalized offers, creative methodologies and Alumni network, which is largely represented within the structure.

TO RECEIVE AN OFFER, PLEASE CONTACT:

Elodie BREBONNE, Présidente
HEC Consulting Group s.c.
Phone: +32 (0)498 76 40 91
ebrebbonne@hecgcg.com

Arnaud PEIS, Vice-Président
HEC Consulting Group s.c.
Phone: +32 (0)472 33 16 18
apeis@hecgcg.com

2. HEC Liège Advisory

HEC Advisory offers analysis and advisory services, mainly in finance, strategy and law: performance consulting (business plan and business development), digital strategy and debt collection.

FOR FURTHER INFORMATION, PLEASE CONTACT:

Thomas WEIGERT, Président
HEC Liège Advisory
T_weigert@hecadvisory.be

Maxime THEATE, Vice-Président
HEC Liège Advisory
m_theate@hecadvisory.be



HEC Liege also offers enterprises

• TO BECOME PARTNERS

HEC Liege proposes customized, high value-added partnerships enabling enterprises to take advantage of privileged services within the University of Liege.

> **Contact: Aurore Tilkin, Phone: +32 (0)4 232 73 61, aurore.tilkin@uliege.be**

• TO COLLABORATE WITH ITS RESEARCH CENTRES

HEC Liège research centres develop action-research in the following strategic research fields: Asset & Risk Management, Changing Workplace & Strategic HRM, Social Enterprise & Business Ethics, Economic Analysis and Policy, Marketing & Service Innovation, Supply Chain Management & Business Analytics, Sustainable Performance: Tax, Audit & Accounting.

These research centres extend their expertise to enterprises.

> **Contact: Sandra Delforge, +32 (0)4 232 73 86, sandra.delforge@uliege.be**

• TO RECRUIT ITS FUTURE GRADUATES VIA VARIOUS CHANNELS

- By posting job offers via the Career Centre on www.hec.ulg.ac.be/fr/entreprise/recruter, which is accessible to all HEC Liege students and Alumni.
- By taking part in the activities organized by HEC Liège “Career Development” pole and “Campus Recruitment”: Job days, Round Tables, Recruitment Training Days
- By accessing the students’ cvbank via the “Career Development” thanks to a new partnership formula.

> **Contact : Sabine Hauser, +32 (0)4 232 72 50, sabine.hauser@uliege.be**

• BY JOINING SPECIFIC TRAINING PROGRAMMES

Part-time training sessions leading to degrees in Analysis, Accounts Supervision and Auditing, Finance, Tax Law, Management Sciences and Environmental Management.

> **Contact : Christine Bertrand, +32 (0)4 232 73 22, christine.bertrand@uliege.be**

Executive MBA (Master in Business Administration), an **OpenBordersMBA** programme aiming to equip experienced managers with strategic management skills with the view of filling managerial positions at international level.

> **Contact : Charlotte Maron, +32 (0)4 232 74 15, charlotte.maron@uliege.be**

• BY HAVING A WINDOW IN THE “SPIRIT OF MANAGEMENT” MAGAZINE

The magazine is published three times a year (Feb., June and October). It is emailed to 8000 recipients and sent by post to 6000 people.

> **Contact : Nathalie Hosay, +32 (0)4 232 72 30, nathalie.hosay@uliege.be**

HEC LIÈGE EXECUTIVE EDUCATION

YOUR QUESTIONS?

INSPIRATION



BEING INFORMED, BEING AWARE to be inspired, better understand your environment, make informed decisions, motivate your staff to move forward...

SKILLS



ACQUIRING FUNDAMENTAL SKILLS to take on new projects, new professional challenges, train your teams....

EXPERTISE



DEVELOPING YOUR EXPERTISE to get answers and tools to go further in specific projects you are already working on...

INNOVATION



DEVELOPING NEW IDEAS to create a new shared vision, reconsider your processes, feed R&D...

DEVELOPMENT



INDIVIDUAL OR TEAM SUPPORT to gain expertise in confidential areas or to help you overcome difficulties specific to your environment or to build your team by combining usefulness with pleasure...

OUR ANSWERS!

LECTURES and WEBINARS on all managerial themes and on current topics of interest to companies... (short format).

INTERACTIVE TRAINING with practice and exchange of experience (blended or face-to-face) (2 to 5 days and certificates).

UNIVERSITY CERTIFICATES with dense programmes combining advanced theory, exercises, personal work and learning acquisition control (blended and face-to-face) (minimum 12 days and certificate issued by HEC and the University of Liège).

INTERACTIVE WORKSHOPS in the form of condensed days with concept synthesis, case analysis and collective intelligence enabling you to leave with solutions (1 to 2 days).

INNOVATIVE WORKSHOPS applying design thinking, agile processes.

STRATEGIC WORKSHOPS with experts to boost and equip your team to think up your future.

EXECUTIVE COACHING with experienced coaches, selected according to your field of expertise.

TEAM BUILDING ACTIVITIES organized over days or included in strategic thinking days.

TO GET AN OFFER, PLEASE CONTACT:

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Knowledge Partners



CHAIRE
cooperative
and social
entrepreneurship



Project Partners



Business Spirit Partners





Edition 2019

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